

JOB BRIEF - PROJECT ENGINEER



POSITION: PROJECT ENGINEER

Tomkins Commercial & Industrial Builders Pty Ltd
Brisbane, Gold Coast & Sunshine Coast
Full time

ABOUT US:

Tomkins Commercial and Industrial Builders is a family owned and operated construction company that has been delivering quality building solutions across the industry for over 70 years. We design and construct a wide variety of residential, commercial, industrial, and retail projects including special heritage ventures to each client's unique specifications.

With relationships at the core of our business, great people remain the key to our success. At Tomkins, we support our people to grow, learn, develop their skills, and reach their potential. Our strategy is to focus on creating a diverse and inclusive environment and to focus on creating a safe work environment where our people feel strongly connected to our values and objectives. Tomkins is committed to providing a work environment in which everyone is treated fairly and with respect.

We have an exciting opportunity available for a Project Engineer to join our team – if you think you've got what it takes to join #TeamTomkins, [click to apply now](#).

MAIN RESPONSIBILITIES:

- Assist in the delivery of projects on time, safely and within budget constraints
- Prepare and monitor programming of site works
- Collect, review and distribute shop drawings and approval processes
- Check all new drawings, instructions and documentation received for compliance with contract requirements
- Prepare quality ITPs and monitor quality
- Monitor and track that statutory requirements are adhered to
- RFIs, follow up and action where required/relevant for site related issues
- Review design compliance with the Principal's Project Requirements (PPR) in the Head Contract for design and construction projects
- Prepare a Master Contract programme – prepare, manage and maintain status on a regular basis
- Plan, schedule and track project timelines and milestones using appropriate tools.
- Implement quality systems/plan and establish ITPs for all required trades
- Complete Defects Inspections and handover deliverables
- Management of Quality Assurance, Health & Safety and Environmental project requirements.

WE ARE LOOKING FOR SOMEONE WHO HAS:

- Experience in the Commercial Construction Industry managing all facets of project delivery
- Knowledge of design and construction contracts
- Excellent communication, interpersonal and negotiation skills (both written and verbal)
- Proven problem-solving skills
- Proven experience in managing teams, design management, construction programming and risk management
- Understanding and experience in project cost control and management
- Experience in certified AS/NZ 9001:2008 Quality Management systems, AS/N25 14001:2004 Environmental Management Systems and AS/NZs ISO 45001:2018 Occupational Health and Safety Management Systems
- Excellent computer skills with Microsoft Project, Project Centre and CHEOPS an advantage.

*Building is more than
a contract — it's a relationship.*

info@tomkinscommercial.com.au | tomkinscommercial.com.au | 07 3267 0694

QBCC Licence No. 61959 | NSW Licence No. 237383C | ABN 98 061 732 778 | ACN 061 732 778

BRISBANE HEAD OFFICE
11 Ashtan Place
Banyo QLD 4014

SUNSHINE COAST OFFICE
Unit 4, 21–23 First Avenue
Maroochydore QLD 4558

GOLD COAST OFFICE
Ground Level, 72 Nerang Street
Southport QLD 4215

SYDNEY OFFICE
184 Bourke Road
Alexandria NSW 2015



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WHAT WE OFFER:

- Competitive remuneration package
- Uniform and PPE
- Employee Assistance Program – available free to all employees and immediate family members
- Opportunity to be part of well-established and growing company
- Ongoing career and development opportunities
- Secure, permanent role.

This is a rare opportunity to join a company who will provide security, a great culture and opportunities for progression. If you're interested in this role, DON'T DELAY – APPLY NOW!

APPLY NOW

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