

JOB BRIEF - SITE MANAGER



POSITION: SITE MANAGER

Tomkins Commercial & Industrial Builders Pty Ltd
Brisbane, Gold Coast & Sunshine Coast
Full time

ABOUT US:

Tomkins Commercial and Industrial Builders is a family owned and operated construction company that has been delivering quality building solutions across the industry for over 70 years. We design and construct a wide variety of residential, commercial, industrial, and retail projects including special heritage ventures to each client's unique specifications.

With relationships at the core of our business, great people remain the key to our success. At Tomkins, we support our people to grow, learn, develop their skills, and reach their potential. Our strategy is to focus on creating a diverse and inclusive environment and to focus on creating a safe work environment where our people feel strongly connected to our values and objectives. Tomkins is committed to providing a work environment in which everyone is treated fairly and with respect.

We have an exciting opportunity available for a Site Manager to join our team – if you think you've got what it takes to join #TeamTomkins, [click to apply now](#).

MAIN RESPONSIBILITIES:

- Site Supervision and Sub Contractor Management
- Programming of all site works are performed in accordance with the Overall Target program.
- Review overall status of projects on an ongoing basis
- Ensure all site resource (labour, machinery, materials, subcontractors etc.) are effectively utilised and monitored to achieve time, quality and safety outcomes.
- Ensure that all statutory requirements are adhered to on site at all times
- Develop and implement policies and procedures and carry out work safely and efficiently to protect people and the environment from harm
- Monitor all works against specifications to ensure the continuing quality and accuracy of work performed
- Assist the Project Manager to prepare the Construction Management Plan, Health and Safety Management Plan, Environmental Management Plan and Quality Management Plan
- Management of Quality Assurance, Health & Safety and Environmental project requirements.

WE ARE LOOKING FOR SOMEONE WHO HAS:

- Minimum of 5 years' site management experience in the construction industry
- Current QBCC Supervisors Licence
- Experience with varying construction types and construction methodologies
- Confidence in ability to manage subcontractors and suppliers to achieve project outcomes
- Excellent communication and interpersonal skills (both written and verbal)
- Understanding and adherence to project budgets
- Monitoring productivity and programs
- Monitor workmanship and identify and manage defects and rectification
- Implement and monitor project specific Occupational Health and Safety including, SWMS, Quality Management Plans and Environmental Management Plans
- Experience in certified AS/NZ 9001:2008 Quality Management systems, AS/NZS 14001:2004 Environmental Management Systems and AS/NZS ISO 45001:2018 Occupational Health and Safety Management Systems
- Computer skills an advantage.

*Building is more than
a contract — it's a relationship.*

info@tomkinscommercial.com.au | tomkinscommercial.com.au | 07 3267 0694

QBCC Licence No. 61959 | NSW Licence No. 237383C | ABN 98 061 732 778 | ACN 061 732 778

BRISBANE HEAD OFFICE
11 Ashtan Place
Banyo QLD 4014

SUNSHINE COAST OFFICE
Unit 4, 21–23 First Avenue
Maroochydore QLD 4558

GOLD COAST OFFICE
Ground Level, 72 Nerang Street
Southport QLD 4215

SYDNEY OFFICE
184 Bourke Road
Alexandria NSW 2015



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WHAT WE OFFER:

- Competitive remuneration package
- Uniform and PPE
- Employee Assistance Program – available free to all employees and immediate family members
- Opportunity to be part of well-established and growing company
- Ongoing career and development opportunities
- Secure, permanent role.

This is a rare opportunity to join a company who will provide security, a great culture and opportunities for progression. If you're interested in this role, DON'T DELAY – APPLY NOW!

APPLY NOW

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